

Requesting for Examination after completion of Legitimate attempts

Whereas IHRA has observed the difficulties encountered regarding examination applications made by students who are applying as repeat students sitting the examination as the fourth attempt or above.

Whereas IHRA has decided to implement the following rules and procedures pertaining to examination applications of repeat students.

Rules and Procedure

It shall be the solemn duty of the students to be aware of the examination matters pertaining to them. Which includes and not limited to the knowing of examination application dates, the relevant personnel and departments to which they need to be submitted, release of examination results and other matters incidental thereto.

1. The maximum of number of attempts which are allowed for a student to sit for any subject(s) in a programme of study shall be as prescribed in the relevant By-Law and/or regulation applicable for that programme.
2. Once a student has exhausted attempts for a subject(s) as per the relevant By-Law and/or regulation he/she will not be allowed to sit for the examination on the fourth attempt or above without the approval of the Board of Study relevant for that programme with the concurrence of the Academic Syndicate.
3. In an instance where a student is intending to sit for an examination for the fourth attempt or more, such a student should first, make a request to the Coordinator of the programme as the case may be.
4. Such a request should be tendered to the relevant Board of Study with the observation the Coordinator after obtaining the observations of the SAR/Examination, if necessary. The Board of Study on the Bachelors programme should communicate its decision to the Academic Syndicate which should finally reach the Senate and the Council of the University of Colombo.
5. In deciding whether to allow a particular student to sit a particular subject(s) for the fourth attempt or more shall be at the sole discretion of the above mentioned bodied indicated under section 04.

6. A student intending to sit for a particular subject for the fourth attempt or more should furnish such a request well in advance and it should be done at least two months prior to the date of the examination which the respective candidate is intending to sit.
7. Any request which is not received within this time period shall not be entertained and the respective candidate will have to bear the exhaustion of an attempt.
8. Any candidate shall not be given any attempt at sitting for any examination of a programme for which he/she has registered once his/her period of registration has expired as specified in the relevant By-Laws and/or Regulation applicable for that programme.
9. Where there is any inconsistency between these rules prescribed herein with any of the By-Laws and/or regulations to which these rules may be applicable, the provisions in those By-Laws and/or regulations shall be applicable irrespective of the provisions of these rules.
10. These rules and procedure shall be effective from 01st April 2020.



Ms. KP Mathotaaracchi
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